



REQUEST FOR PROPOSAL

The Women's Giving Circle of the Gainesville Community Foundation will consider proposals from non-profit organizations seeking financial assistance in support of community programs which focus on **women and girls**. Either new or existing projects will be considered for WGC support.

Our primary focus is for programs that address the following areas:

Economic Empowerment for Women or Girls

- Programs that advance personal and economic empowerment of women in the Gainesville community and prepare girls to attain personal and/or economic autonomy upon reaching adulthood
 - Marketable skills/job training
 - Economic independence
 - Problem solving/life skills
 - Self-reliance

Violence and Crime

- Programs that prevent delinquency, truancy, and/or criminal behavior and/or programs that support victims of violence

Education

- Programs that deliver gender-specific, quality after-school/summer academic improvement or enrichment programs
 - Literacy

Please submit 6 copies of your completed proposal package no later than 5:00 pm, Friday, January 29, 2010 at the Gainesville Community Foundation headquarters located at 5214-A SW 91st Drive, Gainesville, FL 32608.

Please note the following important dates associated with the WGC 2009-2010 funding cycle.

Proposals Due to GCF

January 29, 2010

Finalists will present to WGC membership

March 2010

Proposals must be submitted no later than January 29, 2010. Late proposals will not be accepted. **Proposals should not exceed (7) pages in length, not including supporting documentation, .i.e. 501(c)(3) letter, letters of community commitment or support, or brochures.** Proposals should be kept as precise as possible and thoroughly outline the nature of the program.

Please note the following change in our process. We will take the top 6-8 finalists and invite the agencies to our spring luncheon in March, where they will give a timed presentation to the WGC membership. At the conclusion of the luncheon, the membership will vote for the award winners.

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The Women's Giving Circle
Gainesville Community Foundation

Please address the following in your submission:

Organization

1. Name and address
2. Telephone, fax, email, website
3. Project contact name and telephone
4. Executive Director and Board Chair
5. Mission Statement
6. Geographic Service Area and Demographic Population Served by Organization
7. Brief Description of Current Programs, Activities, and Accomplishments
8. Please provide a copy of your 501(c)(3) IRS Determination letter (if not available, please explain)
9. Please provide a copy of your most recent audited financial statements

Project Overview

10. Briefly state the issue to be addressed
11. Include a description of constituency served and approximate number of individuals impacted
12. Include a description of the project's goals and objectives
13. Describe the anticipated impact of the program
14. Include the results of any community needs assessment or survey conducted
15. Identify benchmarks for monitoring or measuring the program's success
16. Is this a new or existing program
17. Please provide a copy of the program implementation timeline

Project Budget Summary

18. Identify funds required for the entire project and how much is requested from the WGC
19. Please provide a detailed project budget (Specify *which* funding is already committed)
20. Indicate how the project will be sustained financially after the WGC completes its involvement